



2020-21 W.R. Myers High School RE-ENTRY PLAN

This plan has been developed in conjunction with the guidelines provided by the Province of Alberta <https://open.alberta.ca/publications/2020-21-school-re-entry-plan> and Horizon School Division.

HORIZON RE-ENTRY PLAN - [Click Here](#) - Updated Document

A Note to W.R. Myers staff, student and parents:

The Alberta government has announced that we will re-enter school in Scenario 1 this fall. It is important to note that between this date and the beginning of the school year we may receive different direction from the government. We are committed to providing you with updated information through updating this and other documents in a timely manner.

The Alberta government has made the decision to re-enter in scenario 1 and will continue to make all future decisions about which scenario is to be applied in Alberta schools. In the coming weeks they may issue new direction with respect to public health measures or programming that changes the answers below prior to school starting again in the fall. If the rate of infection increases in our region, we may need to move to scenario 2 or 3 with little notice. As always, we will do our best to keep you up to date with their direction and its impact on our school re-entry planning. While we really can't wait to see our students face to face, we are committed to doing it safely.

W.R. Myers Staff

Category	AHS/ Horizon Recommendations	WRM Plan
General Building Safety	<ul style="list-style-type: none">Schools must develop procedures that outline hand hygiene and cleaning requirements for schools and should address:Placement of hand sanitizer containing at least 60% alcohol content (or a non-alcohol-based hand sanitizer approved by Health Canada) in entrances, exits, classroom entrances, high-touch equipment such	<ul style="list-style-type: none">All students & visitors must enter through the Front (West) Doors. Social-distancing expectations are in-place which means that they must wait in line 6ft apart until they have sanitized their hands at the sanitization station at the entrance. This must be done EVERY TIME someone enters into the school.Staff may enter the school via other entrances, they are expected to use provided hand sanitizer as they enter the building and go into their classrooms.Upon sanitization, students must report to their first period class immediately.



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	<p>as microwave ovens and vending machines and other high traffic areas.</p>	<ul style="list-style-type: none">● Hand sanitizer stations will be at every classroom entrance. Students/ staff are expected to sanitize upon entry/exit to the classroom.● All classrooms will be supplied with sanitation supplies (bleach solution, wipes, and gloves) for students/staff to use for disinfecting commonly used surfaces/touch points.● Sharing of supplies, equipment, etc. by students/staff is discouraged as much as possible. If items are shared, they must be disinfected between uses. Students/staff are highly encouraged to use only their own supplies/equipment everyday.● Students/staff are expected to follow hallway guidelines of one-way traffic as indicated, physical distancing of 2 m is required and to not touch unnecessary surfaces.● <u>Masks will be mandatory for school staff and gr 4-12 students when physical distancing can not be met.</u><ul style="list-style-type: none">○ Students and staff will be required to wear masks in common areas (e.g. hallways, bathrooms, library, cafeteria, etc.) and on buses○ Where 2 metres is not possible between desks, the greatest possible spacing is recommended. If 2 metres cannot be arranged between desks/table, students should be arranged so they are not facing each other (e.g. arranged in rows rather than in small groups of 4 or a semi circle). This way, if a student coughs or sneezes, they are not likely to cough or sneeze directly on the face of another student.
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		<ul style="list-style-type: none">○ When physical distancing is not in place (e.g. face to face under 2 meters) masks will be required, even in classrooms● Staff will use masks when unable to keep social distances. If a student needs direct help at their desk, both parties will be required to wear masks. IT IS HIGHLY RECOMMENDED THAT STUDENTS HAVE A PERSONAL CLOTH MASK THAT CAN BE LAUNDERED. The school will have a limited supply of masks available when needed. AB ED will be providing 2 masks per child.● Sanitization supplies will be available in every classroom. Students will be required to sanitize their learning station prior to leaving the room if another student will be using that station.
Screening	Schools must keep records of children's known pre-existing conditions. If a child develops symptoms that could be caused by either COVID-19 or by a known pre-existing condition (e.g., allergies), the child should be tested for COVID-19 to confirm that it is not the source of their symptoms before entering or returning to school.	<ul style="list-style-type: none">● <i>Screening Tool - Click Here</i>● A COVID-19 checklist will be provided to all families. If you can answer no to all the questions on the COVID-19 checklist, you may send your child to school. All parents and guardians will be asked to sign a declaration affirming their commitment to completing the COVID-19 checklist prior to sending their child to school or on the bus. Staff will also complete the screening tool checklist prior to coming to work. We trust that each school community will honour the need for this new morning routine and will follow through.● Secretary will keep a record of student symptoms when parents call-in. We will have on record any prior medical conditions.● Staff who receive notice of student illness from a parent will send it to the office so all information is coordinated.



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Cohorting	<p>A cohort is defined as a group of students and staff who remain together. The size of the cohort will depend on the physical space of the classroom or learning setting. At least 2 metres of physical space, where possible, should be maintained between desks.</p> <p>All teachers must ensure students have assigned seating</p>	<ul style="list-style-type: none">• While high school programming is not conducive to cohorting, cohorting will include limiting student access to portions of the building (e.g. those who do not have a class in a certain portion of the building should not be in those areas).• Assigned seating will be mandatory in all classrooms.
Drop-off/ Pick-up expectations	<p>Schools must develop procedures for drop-off/pick up that support physical distancing where possible of 2 metres between all persons (except household members).</p> <p>Schools should consider staggering the start and end of the school day to reduce the number of students in hallways and common areas:</p> <ul style="list-style-type: none">• Upon arrival of school students should remain on buses until they are signaled to disembark by school staff• Students should head straight to their classroom upon entering the school• Reduce unnecessary time student spend at school before and after classes• Reduce usage of communal gathering areas	<ul style="list-style-type: none">• Students and essential visitors may only enter through the main doors.• Busses will be waived in one at a time to reduce the amount of students entering through the main doors at one time.• If a student is being picked-up from the school, we ask that parents call the office to notify that they have arrived and the student will be informed and signed out at the office.• When students are dropped off during school hours, we ask that parents phone the school to provide information as to why the student is late so it can be recorded. The student should sanitize when they enter and report to the office that they are now present.
Expectations for	The public should not enter the school if they	<ul style="list-style-type: none">• All visitors & service providers to the school should



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visitors and other service providers entering the school	<p>are ill. Parents/guardians can attend the school if they are required.</p> <ul style="list-style-type: none">• When a visitor enters the school they should be asked to use the self screening tool (see Appendix C) before they enter the school.• If a visitor answers YES to any of the questions, the individual must not be admitted into the school.	<p>make an appointment prior to coming whenever possible. Upon entering, everyone must sanitize at the entrance station & check into the office. The secretary will record this information. Visitors & service providers must also report when they are leaving. ALL VISITORS ARE REQUIRED TO WEAR MASKS WHEN IN THE BUILDING.</p> <ul style="list-style-type: none">• There will be limited access to areas of the school, students will be called to the office if they are needed by a parent.
Expectations for shared use equipment	<p>Equipment that must be shared must be cleaned and disinfected before and after each use.</p>	<ul style="list-style-type: none">• Students will not be permitted to share or borrow materials from other students. When it is necessary that an item will be shared, it is the student's responsibility to disinfect the item prior to giving it to another student.
Risk mitigation for high traffic areas in school facilities	<p>Schools should institute controls to promote physical distancing between all attendees in areas in and outside of the classroom, including hallways, washrooms, and common areas.</p>	<ul style="list-style-type: none">• Schools will have set procedures to limit the number of transitions and the number of students out and about in the halls at any given time. However, measures like assigned entry doors for classes or grades and the use of directional arrows (not unlike what we see in commercial spaces) will help us meet the guidelines of the Chief Medical Officer of Health.<ul style="list-style-type: none">○ Signage will be posted throughout the school indicating traffic flow in the hallways, stairwells, and common areas.○ North Stairwell - "UP"○ South Stairwell - "DOWN"○ Middle Stairwell - "Both Directions with the north side going up and south side going down.○ All common doors will be propped open throughout the day.○ All hallways furniture has been relocated to the



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		<p>library.</p> <ul style="list-style-type: none">○ Protective Shields will be installed at the main office, library, and cafeteria○ Student lockers will not be assigned for Semester 1. We will re-evaluate for Semester 2. Students are encouraged to bring their own bag to transport all of their school materials and personal belongings.○ Extra cleaning staff begins at noon each day to help clean all common surfaces and high touch points.○ Increased ventilation throughout the entire complex.○ Students who are on a spare from class will be required to spend that time either in the library or off campus.
Auxiliary Spaces	<p>Gymnasiums can be used to deliver physical education programming.</p> <p>When possible physical education should be done outside instead of inside as the risk of transmission is more likely to occur indoors rather than outdoors.</p> <p>Administrators and teachers should choose activities or sports that support physical distancing (e.g. badminton over wrestling).</p> <p>School assemblies or other large gatherings (e.g., concerts or dances) should be avoided virtual options should be offered instead of in person gatherings.</p>	<ul style="list-style-type: none">● For all PE classes, students will be required to change into appropriate footwear, but not a change of clothing. Change rooms will be closed/locked.● Whenever possible, PE classes will be held outdoors.● The PE curriculum will be adjusted to meet AHS health guidelines. Teachers will plan physical activities that do not include a lot of physical interactions or sharing of equipment and encourage physical distancing.● All equipment will be sanitized prior to use and after use. It is highly encouraged that equipment is not shared amongst students/staff. Any object that is necessary to share must be disinfected before/after each student/staff touches it.● Weightroom will be closed.● Plans for large school celebrations/gatherings/assemblies will be put on hold until AHS has permitted larger gatherings.



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Lunch Breaks/ Concession	<ul style="list-style-type: none">● If a school is using a common lunchroom and staggering lunch times, ensure that cleaned and disinfected after each use all surfaces of the tables and chairs (including the underneath edge of the chair seat) are cleaned and disinfected after each use.● Dispense cutlery, napkins and other items to students/children, rather than allowing them to pick up their own items.● Remove/rearrange dining tables to maintain physical distancing.	<ul style="list-style-type: none">● Students will be permitted to go off-campus during lunch/spares, however, they will be required to sanitize at the main doors upon re-entry.● Cafeteria food items will be limited. The cafeteria will have a separate entrance and exit; the south doors will be the entrance and north doors will be the exit. Students who choose to use the cafeteria will be expected to line up with appropriate distancing at the south doors, pick-up their food items, and exit the cafeteria using the north doors.● Supervised lunch time spaces;<ul style="list-style-type: none">➢ Gr9 - Cafeteria➢ Gr10 - Library➢ Gr11 - Room 115➢ Gr12 - Room 201● Disinfecting supplies will be available in all 4 eating areas. Students will be encouraged to disinfect their eating area before AND after using it.● Social-distancing protocols will be put into place with seating minimums put into place.● Until further notice, no microwaves will be available for students to heat food. Please use alternative forms of food or containers that retain heat.
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Responding to Illness	<p>Schools should develop procedures to address staff/ students that become symptomatic during the school day to allow that staff member or student to isolate/leave the school for the time.</p> <p>Once a sick individual has left the school, clean and disinfect all surfaces, items, and areas with which they may have come into contact.</p> <p>Dispose of one-time PPE equipment such as gloves and disinfect reusable PPE such as protective eyewear and restock emergency kit.</p>	<ul style="list-style-type: none">● If a student is showing any symptom COVID-19, they will be removed from the classroom and provided with a mask. The family will be notified and it will be requested that the student is picked-up and testing for COVID-19 is recommended.● If a staff member becomes ill during the day, arrangements will be made for a substitute teacher to come in. Healthy staff members may supervise the class so that the ill teacher can go home and isolate. Staff will be permitted to return when deemed safe to do so depending upon the circumstance.● All areas where the sick individual was, will be sanitized. All disposable PPE will be discarded.● Those who had contact will be asked to wash hands thoroughly & sanitize.
In-person learning	<p>Schools should develop procedures and plans for in-person learning that supports physical distancing (2 metres), where possible, and to separate cohorts to the greatest extent possible.</p> <p>If two or more people from different cohorts are required to come within 2 metres of one another for the purposes of instruction, practice or undertaking examinations, additional protections must be instituted such as engineering controls (such as plexiglas barriers or partitions) administrative</p>	<p>Horizon's re-entry plan is built in alignment with the province's relaunch strategy, re-entry plan, and Healthy Guidance for School Re-Entry. Health guidelines focus primarily on hazard assessment and controls and should be considered in conjunction with Horizon's Fall 2020 Continuity of Learning Plan.</p> <ul style="list-style-type: none">● Class sizes have been limited to as small as possible.● Desks/chairs have been placed in classrooms with optimal physical distancing of 2m wherever possible.● Masks will be highly encouraged at all times for students/staff, however, whenever physical distancing is not possible, masks MUST be worn.● Students who have to stay home due to symptoms will be given the opportunity to continue learning along with their class as organized by the classroom teacher.● Parents who opt for at home learning for the first semester in lieu of in-person learning will be assisted



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	controls (adapting the activity to minimize or eliminate close contacts) or use of masks.	by the school with homeschooling options.
Foods/Nutrition Program	<p>No activities that involve the sharing of food between students or staff should occur.</p> <p>For classroom meals and snacks:</p> <ul style="list-style-type: none">• No self-serve or family-style meal service. Instead, switch pre-packaged meals or meals served by designated staff.• Ensure that food-handling staff practice meticulous hand hygiene and are excluded from work if they are symptomatic.• There should be no common food items (e.g., salt and pepper shakers, ketchup).• Utensils should be used to serve food items (not fingers).• Dispense cutlery, napkins and other items to students/children, rather than allowing them to pick up their own items.	<ul style="list-style-type: none">• Foods Classes will follow AHS guidelines for food safety.• Various pre-packaged foods will be available to students via the nutrition program.• The nutrition program will be available throughout the day for students to access, however, it will no longer be self-serve.• A support staff member will oversee the program in the nutrition program kitchen. Students will request food and it will be provided to them.• Gloves and proper sanitation protocols will be in place.• If more than one student is requesting a snack, they will be required to physically distance themselves and wait for the snack provided.• Utensils will be provided to students by a staff member when required.
Music Program		<p>Health guidelines for both scenario 1 and 2 indicate that “learning experiences involving unprotected (without a mask or physical barrier) in-person singing, cheering or shouting or playing wind instruments should be postponed at this time”</p> <p>As we start the 2020-2021 school year</p>



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		<ul style="list-style-type: none">• Elementary band including classroom usage of recorders should be postponed at this time• Choir/singing activities should be postponed at this time• Junior / Sr high band may continue with the following additional guidelines<ul style="list-style-type: none">* Parents are informed of health guidelines in the division's re-entry plan as well as practices described herein<ul style="list-style-type: none">o No sharing of wind or brass instrumentso If students are using school owned instruments (Woodwind, brass & percussion instruments), add the following into your instrument rental agreement:<ul style="list-style-type: none">▪ Before using the above-mentioned instrument for the first time, I understand and agree that I am responsible for cleaning the instrument. I agree to use alcohol wipes and/or alcohol treated swabs to thoroughly clean both the outside and the inside of the mouthpiece (i.e., flute head joint and blow hole, clarinet and saxophone hard rubber/plastic mouthpiece, bassoon bocal, and brass mouthpiece). I further agree to maintain the cleaning, by means of cleaning rods, swabs, mouthpiece brushes, etc., to the extent necessary to prevent buildup of residue within the instrument.o Wind Instruments<ul style="list-style-type: none">▪ Utilize cleaning cloths to clean instruments when done playing.▪ Scenario 1 – voluntary usage of bandanna tied over the nose and draped around the head joint of the instrument (students provide own bandanna and students launder them)
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		<ul style="list-style-type: none">▪ Scenario 2 – mandatory usage of bandanna tied over the nose and draped around the head joint of the instrument (school provides bandannas and students launder them)o Flute<ul style="list-style-type: none">▪ Flute players placed in front row, not facing other players▪ Scenario 1 – voluntary usage of bandanna tied over the nose and draped around the head joint of the instrument (students provide own bandanna and students launder them)▪ Scenario 2 – mandatory usage of bandanna tied over the nose and draped around the head joint of the instrument (school provides bandannas and students launder them)o Brass Instruments<ul style="list-style-type: none">▪ Cleaning spit valves cleaned before and during use using a cloth• Cloths disposed of or launderedo Percussion equipment<ul style="list-style-type: none">▪ Provide students with own drum sticks or mallets or disinfect before and after usage if sharing• Band teacher should have access too Disinfectant agento Paper towelso Cloths for emptying brass instrument water keys
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		<ul style="list-style-type: none">o Latex gloves for handling dirty clothes/garbageo Voluntary use of face shield
Athletics		<p>Alberta Education, the Alberta Schools' Athletic Association (AASA), the Alberta Teachers' Association (ATA), the Association of Independent Schools and Colleges in Alberta (AISCA) and College of Alberta School Superintendents (CASS) was established in early May to discuss how high school athletics fit into the Re-entry plan for schools for 2020/21.</p> <p>The committee has met weekly. Below I share some info that may be of interest to you.</p> <ul style="list-style-type: none">● The ASAA Board of Directors authorized the ASAA Executive to modify the Seasons of Play for the sports overseen by ASAA if and when required. Any modifications will be clearly communicated.● The ASAA Executive has consistently reiterated that its mandate is to provide up to date information based on direction from the Medical Officer of Health and that decisions about high school athletics will be made by individual school authorities.● The ASAA has been working closely with sport organizations in Alberta and with parallel high school associations across Canada to gain the best information possible.● It is intended that an update regarding fall sports (golf, cross country, football and volleyball) will be provided in early to mid-August after the Ministry provides direction regarding School Re-Entry.● While no decision has been made on changes to the start of the season of play for football (normally August 16) or Volleyball (normally Sept 1 or first day



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		of classes) current recommendations are that seasons in these two sports not start until after Labour Day. Any formal decisions around these dates will come at a later time.
Community Use		<ul style="list-style-type: none">• At this point, given our efforts to limit non-essential visitors, I would ask that you NOT approve any such usage for the 2020/21 school year.

Planning documents

- 2019-2023 [SIP plan](#) and 2019-2020 [Road Map](#)
- 2020-2021 Bell Schedule - [click here](#)
- **2020-2021 Calendar** - [Click Here](#)
- **2020-2021 Teaching Schedule** - [Click Here](#)
- **2020-2021 - Myers by Month Calendar** - [Click Here](#)
- **Screening Tool** - [Click Here](#)