

**Appendix B**  
**HORIZON SCHOOL DIVISION NO. 67**  
**VOLUNTEER AUTOMOBILE AND/OR DRIVER AUTHORIZATION**

Volunteers shall take note of the following:

1. The owner of the vehicle shall have a minimum of \$1,000,000 third party liability insurance coverage and shall inform the insurance company of the intention to use the vehicle for transporting students.
2. Students shall not be authorized to act as volunteer drivers. Drivers must be a minimum of 21 years of age.
3. The vehicles shall have seat belts for each passenger and the driver and seat belts shall be worn. In no case shall a seat belt be used for more than one person.

School \_\_\_\_\_

Volunteer Driver's Name \_\_\_\_\_ Phone No. \_\_\_\_\_

Address \_\_\_\_\_

Driver's License No. \_\_\_\_\_ Class \_\_\_\_\_ Expiry Date \_\_\_\_\_

Registered Owner of Vehicle \_\_\_\_\_

Type of Vehicle Used \_\_\_\_\_ Make \_\_\_\_\_ Model \_\_\_\_\_

Name of company you are insured with \_\_\_\_\_

I have notified my insurance company: \_\_\_\_\_ Yes \_\_\_\_\_ No

Policy No. \_\_\_\_\_ Expiry Date \_\_\_\_\_

Agent \_\_\_\_\_

Third Party Liability Limits \$ \_\_\_\_\_

I hereby declare that the vehicle described above is road worthy and that the information provided is complete and accurate.

\_\_\_\_\_  
**Signature of Owner**

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Based on the above declaration I hereby authorize the above named automobile and/or driver to be used on a voluntary basis for the period \_\_\_\_\_ for the purpose of \_\_\_\_\_

\_\_\_\_\_  
**Principal's/Designate's Signature**  
Attach a copy of the driver's license and pink card.  
Original to Principal's Office  
Copy to Volunteer

**Appendix C – Facility Use**